
LAURA K. WALLACE

Austin, Texas

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laurakwallace.com

614.202.1410

Experience

Bookseller | Half Price Books, Austin, TX | August 2017 – present

- Provided friendly, efficient customer service in person and over the phone
- Bought, priced, and organized books and other media

Assistant Instructor | Dept. of English, UT-Austin | Fall 2010 – Spring 2017

- Designed curriculum, multimodal assignments, and evaluation criteria to facilitate student engagement with a diverse array of texts and concepts
- Established clear, open communication with and between students, creating strong classroom community
- Taught courses on LGBTQ Literature, American Literature, Banned Books, and Rhetoric

Graduate Peer Consultant | University Writing Center, UT-Austin | Fall 2012 – Spring 2017

- Mentored undergraduate and graduate students working on a variety of projects, including essays, dissertations, and job materials at all stages of the writing process
- Coached graduate students on accountability and writing strategies in weekly writing group
- Developed skills in accessibility and ELL teaching

Assistant Instructor | Summer Bridge Program, UT-Austin | Summer 2014, Summer 2015

- Designed and implemented curriculum for a 5-week intensive summer composition course for incoming freshmen from at-risk high schools
- Provided additional academic coaching and advising for students in small groups and one to one

Editor in Chief | E3W Review of Books, UT-Austin | Fall 2013 – Spring 2015

- Coordinated, edited and designed an annual print journal of 50 scholarly book reviews
- Successfully managed 50 reviewers and 15 editors and trained incoming editor

Assistant Instructor | SPURS Program, UT-Austin | Fall 2013 – Spring 2014

- Team-taught a dual-credit college-level rhetoric and composition course for high school students
- Delivered effective written feedback remotely

Tutor | Intercollegiate Athletics Student Services, UT-Austin | Summer 2011 – Summer 2012

- Provided one-on-one academic support for student athletes, built strong rapport with students
- Facilitated communication between students, advisors, and professors

Lead Accounts Receivable Specialist | Con-Way Enterprise Services, Portland OR | Aug. 2008 – Aug. 2010

- Rapidly and accurately processed incoming payments
- Promoted within the first year of employment, trained and supervised new employees

Writing Coach | Methodist Theological School in Ohio, Delaware, OH | Summer 2003 – Summer 2005

- Coached older adult students on a variety of writing assignments
- Designed and delivered workshops and handouts on writing and revision

Education

PhD, English | August 2016 | The University of Texas at Austin

Dissertation: "Queer Novelty: Reading Publics and Canon Formation in 20th Century US Fiction"

MA, English | May 2012 | The University of Texas at Austin

BA, English | May 2006 | Kenyon College, Gambier, Ohio